

FOR E	SANK USE ONLY
CLIENT NO.	
ACCOUNT OFFICER	

CCB ONLINE ENTERPRISE BANKING SERVICES ("CCB OEBS") MAINTENANCE FORM

I. Custom	er Information
Registered Name	In English
	In Chinese
Account Title (if different from the above Name)	
Changes you	Section 1: Amendment to Accounts Linked to CCB Online Enterprise Banking Services
would like to make	Section 2: Amendment to Authorized Representatives for Accessing CCB OEBS
	Section 3: Amendment to Existing Management Control Options
	Section 4: Application for Security Device / Reset Password
	Section 5: Amendment to Existing CCB OEBS Features and Corresponding Settings
	Section 6: Amendment to Registered Beneficiary
	Section 7: Maintenance of Operator Functions and Accounts on CCB Online Enterprise Banking Services
	Section 8: Unsubscribe to CCB Online Enterprise Banking Services

List all accounts you wish to link to / remove from the CCB Online	() a h	nd Authoriser(s) to	ALL accounts, please ensure th act on behalf of the Customer for questions in relation to this, plea	or all nominated accounts via C	CCB Online Enter	I to the Bank, which allow the Master prise Banking Services ("the Services
nterprise anking ervices			Account name:	Account number:	Currency:	CCB Online Enterprise Banking Services
ne Bank does not larantee that all		Account 1				Add Remove
coccounts listed will be linked and you vill be notified in vriting when these accounts have been successfully inked.		Account 2				Add Remove
		Account 3				Add Remove
		Account 4				Add Remove
		Account 5				Add 🗌 Remove
		Account 6				Add Remove

Section 2: Amendment to Authorized Representatives for Accessing CCB OEBS

□ Add as Master user(s)	It is mandatory to fill in <u>all</u> the fields for each authorized representative. It is mandatory to provide an ID copy for each authorised representative; otherwise it will affect the functionality of Online Enterprise Banking Services in the future, especially for those who have the sole authority to process the transaction.									
(Maximum 2		Master - 1	Master - 2							
Master Users per OEBS account)	Salutation	Mr / Miss / Ms / Mrs	Mr / Miss / Ms / Mrs							
Please provide	Surname									
copies of the relevant	Given name and other name									
authorisations of the Master user e.g. board	Identification document type	HKID no.	HKID no.							
resolution or similar written authority to a		□ Passport no.	□ Passport no. 							
board resolution		Other ID no.	□ Other ID no.							
Checklist: (For Bank Use Only) Board Resolution or	Issuing Country / Region / Jurisdiction (NA for HKID) Date of Birth									
equivalent	Nationality									
document ID copy with certified true copy	CCB OEBS User Name*									
Address information Completed the name	(Country Code) Mobile Number **	()	()							
screening	Email address **									
□ Add as	Security Device Serial No.: (For Bank Use Only)									
Operator(s)		Operator - 1	Operator - 2							
		Authoriser Authoriser/Maker Maker*	Authoriser Authoriser/Maker Maker*							
Please provide copies of the relevant	Operator Role	☐ Allow Maker* to have the sole authority to process the transaction	Authorise Authorise/Maker Maker Authorise/Maker Maker Authorise/Maker Authorise/Maker Maker Authorise/Maker Maker Authorise/Maker Maker Authorise/Maker Maker Authorise/Maker Maker Authorise/Maker Maker Authorise/Maker Maker M							
authorisations of the Operator e.g. board resolution	Title	Mr / Miss / Ms / Mrs	Mr / Miss / Ms / Mrs							
or similar written authority to a board resolution	Surname									
Document	Given name and other name									
<u>Checklist:</u> (For Bank Use Only)	Identification document type (Applicable for Authoriser, Authoriser/Maker and Maker who	HKID No.	HKID No.							
Applicable for Authoriser, Authoriser/Maker and Maker who	have the sole authority to process the transaction roles)	Passport No.	Passport No.							
have the sole authority to process the		Other ID No.	Other ID No.							
transaction roles Board Resolution or equivalent	Issuing Country / Region / Jurisdiction (NA for HKID)									
document ID copy with certified true copy	Date of Birth									
Address	Nationality									
information Completed the name screening	CCB OEBS User Name *									
	(Country Code) Mobile Number **	()	()							
	Email address **									
	Security Device Serial No.: (For Bank Use Only)									

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			Opera	tor - :	3						Opera	tor - 4	4		
	Autho	riser	Authori	iser/M	aker	Mal	ker*	Auth	oriser	· /	Author	iser/M	aker	Mak	(er*
Operator Role		low Maker			sole a	uthorit	y to						sole a	uthority	∕ to
Title	· ·	ss the tran			1s /	Mrs					sactior liss	n / M	s /	Mrs	
	N	/11 / 1	VIISS	/ 1	15 /	IVIIS			IVII	/ 10	1155	/ 11	5 /	IVIIS	
Surname															
Given name and other name															
Identification document type (Applicable for Authoriser, Authoriser/Maker and Maker who have the sole authority to process	— ни —	KID No.					_	Пн	IKID N	No.					-
the transaction roles)	Passport No.					Passport No.			-						
		her ID No).				_		Other I	D No.					_
Issuing Country / Region / Jurisdiction (NA for HKID)															
Date of Birth															
Nationality															
CCB OEBS User Name *															
(Country Code) Mobile Number **	()						()					
Email address **		,								,					
Security Device Serial No.: (For Bank Use Only)															
			Opera	tor -	5						Opera	ator - (6		
	Autho	riser	Authori	iser/M	aker	Mal	ker*	Auth	noriser	r .	Author	iser/M	aker	Mał	(er*
Operator Role		ow Maker ss the tran			sole a	uthorit	y to				* to ha sactio		sole a	uthority	/ to
Title		/lr / I	Miss	/ N	ls /	Mrs			Mr			/ M	s /	Mrs	
Surname															
Given name and other name															
		KID No.													
Identification document type (Applicable for Authoriser, Authoriser/Maker and Maker who have the sole authority to process							_			NO.					-
the transaction roles)	Passport No.					Passport No.				-					
	Other ID No.				_	Other ID No.				_					
Issuing Country / Region / Jurisdiction (NA for HKID)															
Date of Birth															
Nationality															
CCB OEBS User Name *]								
(Country Code) Mobile Number **	()						()					
Email address **															
Security Device Serial No.: (For Bank Use Only)		on ci (0)	0												
Note: Please use extra sheet if there are Added Operators will, by default, be auth Payment, Direct Debit Authorization Ser * OEBS User Name is used to identify any comination of A to Z and/or 0 to S ** SMS One-time Password will be sent also be sent to the corresponding ema # Including FPS Payment	vice oper which us D. Pleas to the co	nd granted ation funct ser perform e note that rresponding	the rigi ion. ned a pa t the us a mobile	hts to p articula er nam e phon	ar trans ie cann e numb	action. ot be c per(s) fo	It sho hange	uld con ed after s' activa	isist of it is se	f 6 cha et up. and no	racters	witho	ut spac evant n	e, and otification	can b ons wi

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Remove these operators	User Name:		User Name:	
(It is	Surname:		Surname:	
recommended to remove	Given Name:		Given Name:	
operators through OEBS.)	Role:	Master / Authoriser / Maker	Role:	Master / Authoriser / Maker
	User Name:		User Name:	
	Surname:		Surname:	
	Given Name:		Given Name:	
	Role:	Master / Authoriser / Maker	Role:	Master / Authoriser / Maker
	User Name:		User Name:	
	Surname:		Surname:	
	Given Name:		Given Name:	
	Role:	Master / Authoriser / Maker	Role:	Master / Authoriser / Maker

Section 3: Amendment to Existing Management Control Options

Access control and transaction limits of the Masters within the CCB Online Enterprise Banking Services. Please select the management control right(s) of your Master(s)

One Master user can set up, modify or delete Authorisers and/or Makers, and/or change the authorisation matrix

Two Master users must jointly set up, modify or delete Authorisers and/or Makers, and/or change the authorisation matrix

* Note: If this option is selected, please fill in information for Two Master users.

Section 4: Application for Security Devi	ce / Password Reset (For existing user on	ıly)	
CCB OEBS User Name :	CCB OEBS User Name :	CCB OEBS User Name :	
Full Name:	Full Name:	Full Name:	
Operator Role (Please circle) : Master / Authoriser / Maker	Operator Role (Please circle) : Master / Authoriser / Maker	Operator Role (Please circle) : Master / Authoriser / Maker	
Security Device Reason for application (please circle) : Damaged / Lost	Security Device Reason for application (please circle) : Damaged / Lost	Security Device Reason for application (please circle) : Damaged / Lost	
Password Reset	Password Reset	Password Reset	
For adding / amending mobile phone no.:	For adding / amending mobile phone no.:	For adding / amending mobile phone no.:	
Add Amend	Add Amend	Add Amend	
(Country Code) Mobile Number: ()	(Country Code) Mobile Number: ()	(Country Code) Mobile Number: ()	
Security Device Serial No.: (For Bank Use Only)	Security Device Serial No.: (For Bank Use Only)	Security Device Serial No.: (For Bank Use Only)	

Note: SMS One-time Password will be sent to the corresponding mobile phone number(s) for security device activation. Password reset requires the use of Security Device, please also apply for a Security Device if you do not have any.

Section 5: Amendment to Existing CCB OEBS Features and Corresponding Settings

Amend th	e existing Service F	Features Option as:
 ² To subscribe A ³ To subscribe ⁴ To subscribe ⁴ To subscribe ⁴ no subscribin ⁶ By subscribin ("CCB EasyPa Service forms p Services; and (from time to tim 	Autopay-out / in service Settlement Agent Relati- Integrated Account eSta to Integrated Account eSta insaction(s) through the g to CCB EasyPay Serv y T&C") as amended by part of the Bank's Online iii) your continued use o ne.	ly for subscribing the fucntion(s). or Cross-border Payroll Service, please complete <u>F2077 and other related forms</u> on Transaction service, <u>BIC code</u> is required itement, please complete <u>F2120 to subscribe Integrated Account Statement</u> first. The user's account inquiry permission is statement, all Online Enterprise Banking user(s) will be able to view the account(s) linked to the Integrated Account eStatement eStatement no matter the account(s) is/are linked onto the Online Enterprise Banking or not. vice, you are deemed to have accepted and agreed (i) to be bound by the Terms and Conditions for CCB EasyPay Service y the Bank from time to time and published on the Bank's website and/or other designated website; (ii) that CCB EasyPay e Enterprise Banking Services and is therefore also subject to the Specific Terms and Conditions for Online Enterprise Banking f the CCB EasyPay Service shall constitute your acceptance of the amendments to the CCB EasyPay T&C made by the Bank e, please complete <u>F2220 and other related form</u>
🗌 Add	Remove	Account Inquiry ¹
🗌 Add	Remove	Internal Transfer ¹ (Please set up the corresponding transaction limit)
🗌 Add	Remove	Third Party Payments ¹ * (Please set up the corresponding transaction limit)
🗌 Add	Remove	Foreign Exchange
🗌 Add	Remove	Direct Debit Authorization Service ^{1, 5}
Add	Remove	Autopay-out Service ²
🗌 Add	Remove	Autopay-in Service ²
🗌 Add	Remove	eAlerts Service
🗌 Add	Remove	Account eStatement Service**
🗌 Add	Remove	Integrated Account eStatement Service** ⁴
🗌 Add	Remove	eAdvice Service**
🗌 Add	Remove	Time Deposit Service
Add	Remove	International Business
🗌 Add	Remove	Settlement Agent Related Transaction ³ (Please set up the corresponding transaction limit)
🗌 Add	Remove	Statement Request
🗌 Add	Remove	Checkbook Request
🗌 Add	Remove	CCB EasyPay Service ⁶
🗌 Add	Remove	Virtual Account Service 7
🗌 Add	Remove	Cross-border Payroll Service ²
* Including FPS	S Payment	
eStatement / e	Advice anytime by subm	dvice service, the paper statement / advice of such account will no longer be mailed. You may cancel your subscription on nitting a special instruction to the Bank. After e-Statement / eAdvice Service cancellation, your statements / advices will be nce address accordingly.
Amend 3	SMS Notification Se	etting (Applicable for Master(s) /Authoriser(s) only)
CCB OEBS	User Name	
(Country Coo	de) Mobile Number *	()
Add or remo	ve this mobile phone n	number 🗌 Add 🗌 Remove 🗌 Add 🗌 Remove
Note: An SMS	alert will be sent to the r	nobile phone number (s) for any bank communications (e.g. payment is finally approved, upon successful activation of Online

Enterprise Banking Services / verification code for the registration of FPS Addressing Service).
* CCB OEBS User Name and mobile phone number must match with the Authorised Representatives' information registered with the bank.

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Email Addre			
1	ess		
addres	s for FPS Payment and F	for Registration of FPS Addressing Service and receiving legistration of FPS Addressing Service. recorded in our Bank, this section is not applicable.	the verification code. Email notification will be sent to this ema
□ Amend d	laily transaction limit		
		d Conditions for Online Enterprise Banking Services s for all available services.	set out in the Terms and Conditions for Accounts and Related
Please speci	fy your requested Daily	Transaction Limits in the table below:	
		For Internal Transfer and Third Party	/ Payments
Request	ed daily transaction limi	t (Limit as in HKD equivalent; if this is left blank, the lim	it will be set as zero)
Total dail	ly transaction limit	HKD	
		For HKD, USD and CNY accounts:	For other currencies accounts:
Internal 7	Transfer		
Third Pa Beneficia	rty Payments: Registere aries*	ed	
Third Pa Beneficia	rty Payments: Non-Reg aries*	istered	
		For Settlement Agent Related Transac	citon service
Settleme Beneficia	ent Agent Registered aries**		
Settleme Beneficia	ent Agent Non-Registere aries**	d	
Note : For ma * Including FP	•	ction limit, please contact your relationship manager	
** If the client		tlement Agent Related Transaciton service, please leave th	ne corresponding field(s) blank
		nregistered Account(s)^	
* This functio	n is for accounts which		ccounts for over 12 months to reactivate such service
		have not performed any transactions to unregistered a	ccounts for over 12 months to reactivate such service
			ccounts for over 12 months to reactivate such service
		have not performed any transactions to unregistered a stered Beneficiary/ FPS Recipient	ccounts for over 12 months to reactivate such service
tion 6: A		have not performed any transactions to unregistered a	
tion 6: A	mendment to Reg	have not performed any transactions to unregistered a stered Beneficiary/ FPS Recipient	
ction 6: A	mendment to Reg	have not performed any transactions to unregistered a stered Beneficiary/ FPS Recipient Bank Account Number	Email Address
Add	Account Type Beneficiary Name*	have not performed any transactions to unregistered a stered Beneficiary/ FPS Recipient Bank Account Number	Email Address
:tion 6: A	Account Type	have not performed any transactions to unregistered a	Email Address FPS ID
Add Remove	Account Type Beneficiary Name*	have not performed any transactions to unregistered a stered Beneficiary/ FPS Recipient Bank Account Number Mobile Number Bank Account Number Bank Account Number	Email Address FPS ID Email Address Email Address
Add Remove	Account Type Beneficiary Name* Account Type Beneficiary Name*	have not performed any transactions to unregistered a stered Beneficiary/ FPS Recipient Bank Account Number Mobile Number Bank Account Number Bank Account Number	Email Address FPS ID Email Address Email Address
tion 6: A	Account Type Beneficiary Name* Account Type	have not performed any transactions to unregistered a istered Beneficiary/ FPS Recipient Bank Account Number Bank Account Number Bank Account Number Mobile Number	Email Address FPS ID Email Address FPS ID FPS ID

Section 7: Maintenance of Operator Functions and Accounts/Mobile Number/Email Address on CCB Online Enterprise Banking Services

Add / Remove	Operating Functions	Account Number	Currency	OEBS User Name	Mobile Number	Email Address
	Account Inquiry**					
🗌 Add	Internal Transfer					
Remove	□ Third Party Payments*				()	
	□ Foreign Exchange					
	Direct Debit Authorisation Service					
	Account Inquiry**					
🗌 Add	Internal Transfer					
Remove	□ Third Party □ Payments*				()	
	□ Foreign Exchange					
	Direct Debit Authorisation Service					
	Account Inquiry**					
🗌 Add	Internal Transfer					
Remove	□ Third Party Payments*				()	
	Foreign Exchange					
	Direct Debit Authorisation Service					
	Account Inquiry**					
🗌 Add	Internal Transfer					
Remove	□ Third Party Payments*				()	
	Foreign Exchange					
	Direct Debit Authorisation Service					

Section 8: Maintenance of CCB	Online Enterprise Banking Services			
A. CCB Online Enterprise Banking Services				
	Tick the box to unsubscribe the CCB Online Enterprise Banking Services *, including the access of nominated Authorised Representatives.			
	* unsubscribing CCB Online Enterprise Banking Services will also terminate CCB(Asia) Business Mobile App			
B. CCB(Asia) Business Mobile App				
Already have CCB Online Enterprise Banking Services				
(Masters could enable/ disable the use of the Mobile Banking App and/ or assign or change the access rights for each of the Authorized Representative(s) via Online Enterprise Banking Services)				
☐ Subscribe				

Section 9: Collect	ion of Password and Security Device				
	To access the Online Enterprise Banking Services for the first time, each User needs a User Name, Customer Number, Initial Password and a Security Device. The User Name and Customer Number, Initial Password will be mailed to your correspondence address.				
	The Security Devices will be sent to you via the following method.				
For Bank Use:					
□ Waive courier charge	Hong Kong Correspondence Address:				
Approved By:	Default delivery method: Send it by ordinary mail to the correspondence address of my/our business account				
	Mainland and Overseas Correspondence Address:				
	Default delivery method: Send it by courier to the correspondence address of my/our business account				
	Note: A handling charge may be levied on delivery via courier				

Acknowledgements and Confirmations

General Acknowledgements and Confirmations

- 1. In connection with my/our account(s) with the Bank, I/we provide the information set out above regarding ourselves to the Bank. I/We represent, warrant, declare and confirm that all such information and any other information provided in and in connection with this CCB Online Enterprise Banking Services Maintenance Form and any other banking documents I/we may sign or enter into from time to time is and will be true and correct and that the Bank may from time to time rely on such information in all matters concerning our mutual relations. I/We hereby undertake to notify the Bank in writing of any change in the information provided in and in connection with this CCB Online Enterprise Banking Services Maintenance Form and any other bank in writing of any change in the information provided in and in connection with this CCB Online Enterprise Banking Services Maintenance Form and any other banking documents signed or entered into by me/us from time to time.
- 2. I/We acknowledge and confirm that I/we have been advised by the Bank to obtain independent professional advice with respect to any account and/or service provided to me/us by the Bank and the legal implications of me/us entering into this CCB Online Enterprise Banking Services Reuqest form, my/our Mandate and any other banking documents I/we may from time to time sign or enter into with respect to any such service(s).
- 3. I/We represent, warrant and undertake that no other person has or will have any interest of whatsoever nature in the account(s) opened by me/us and any transactions conducted by me/us through the account(s). If I am/we are not the true and full beneficial owner(s) of the account(s) opened by me/us, I/we undertake to inform the Bank and provide the Bank with such information as to the ultimate beneficial owner(s) as the Bank may from time to time require.
- 4. I/We acknowledge and agree that my/our personal data will be used and disclosed in accordance with the Notice To Customers Relating To The Personal Data (Privacy) Ordinance. (Applicable to Customers Other than Companies / Corporations only).
- 5. I/We understand and confirm that any other language version of this CCB Online Enterprise Banking Services Maintenance Form and/or any other banking documentation is provided for reference only and that the English version will prevail in the event of any discrepancy or inconsistency between the English and any other language version.

Acknowledgements and Confirmations - Accounts and Services Governed by Master Terms and Conditions

I/We acknowledge that I/we have been provided with the Master Terms and Conditions which, together with the Business Account Application Form (subject to acceptance by the Bank), this CCB Online Enterprise Banking Services Maintenance Form and my/our Mandate to the Bank shall form and constitute a binding agreement. I/We confirm that I/we have carefully read and considered and that I/we understand the Mandate, the Business Account Application Form, the CCB Online Enterprise Banking Services Maintenance Form and the Master Terms and Conditions and that I/we agree to be bound thereby.

Applicable only to Foreign Currency (including RMB) Accounts and Transactions

I/We acknowledge and confirm that I/we have read and understand:

- (i) the specific terms and conditions and risk disclosures relating to foreign currency (including RMB) accounts and transactions set out in the Master Terms and Conditons; and
- (ii) (if any) the additional information and risk disclosures relating to foreign currency (including RMB) accounts and transactions provided by the Bank to me/us in connection with this CCB Online Enterprise Banking Services Maintenance Form.

In particular, I/we acknowledge and understand the following:

- (iii) RMB is currently not freely convertible (whether in the People's Republic of China (the "PRC") or elsewhere, including Hong Kong) and subject to exchange and other controls and restrictions of the PRC which may result in potential restrictions and uncertainties as to the availability of RMB and the feasibility of conducting transactions in RMB (including remittances of RMB to or from the PRC and conversion between RMB and other currencies (including through banks in Hong Kong)); and
- (iv) RMB business in Hong Kong is subject to frequent changes under, pursuant to or required by the Applicable RMB Rules and the Bank's RMB Clearing Agreements (each as defined in the Master Terms and Conditions) and may from time to time be subject to additional limitations prevailing in the Hong Kong market.

Applicable only to CCB Online Enterprise Banking Accounts and Transactions

I/We acknowledge and confirm that I/we have read and understand:

- (i) the specific terms and conditions and risk disclosures relating to CCB Online Enterprise Banking Services related accounts and transactions set out in the Master Terms and Conditons;
- (if any) the additional information and risk disclosures relating to CCB Online Enterprise Banking Services accounts and transactions provided by the Bank to me/us in connection with this CCB Online Enterprise Banking Services Maintenance Form and the Business Account Application Form;
- (iii) the director whose name and signature appears below is authorized to sign the CCB Online Enterprise Banking Services Maintenance Form on behalf of the applicant company;
- (iv) upon successful registration for the eStatement Service for Integrated Account Statement, the user's account inquiry permission is not applicable to Integrated Account eStatement, all OEBS User(s) will be able to view the account(s) linked to the Integrated Account eStatement and its/their transaction(s) through the eStatement no matter the account(s) is/are linked onto the Online Enterprise Banking Services or not;
- (v) the specific terms and conditions and risk disclosures set out in the Terms and Conditions for Bank Services relating to Faster Payment System (https://www.asia.ccb.com/hongkong/enterprise/doc/fps-tnc.html) and in the Terms and Conditions for Electronic Direct Debit Authorisation Service (<u>https://www.asia.ccb.com/hongkong/enterprise/edda_tnc.html</u>); and

S.V

(vi) (where applicable) the Terms and Conditions for CCB EasyPay Service (https://www.asia.ccb.com/hongkong/enterprise/cash_management/easypay-tnc.html).

Authorised Signature(s)	
Title(s)	
Date	